

Appendix 1 - Area North Development - Service Action Plan 2016/17

Completed	In progress – on target	In progress – risk of missing target	Future action not started
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Service Action plan: Top level actions – more detail is within individual work programmes / project plans

Action /Project description	Who	Milestone/ outcome	When	Current position Nov 16
Continue to build SSDC engagement with Town & Parish Councils, including guidance on community plans and local investment	All	6 monthly meetings with clerks/chairs as required	Ongoing	Regular update meetings attended where required and ongoing support offered.
Monitor progress of Devon & Somerset Broadband Programme and promote local involvement in community and business engagement programmes https://www.connectingdevonandsomerset.co.uk/plans-get-underway-second-stage-superfast-broadband-roll/	PB	More communities connected to superfast	Ongoing	Applications for voucher scheme close on 30 th November 2016. 2 nd stage of superfast broadband programme will be going out to tender Feb 2017.
Support local community engagement with SSDC and partnerships between agencies to meet local needs (including community safety) and encourage innovation	All	6 monthly meetings with key partners	Ongoing	Ongoing

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Priority Area 1: Jobs and the economy

Action /Project description	Who	Milestone/ outcome	When	Current position Nov 16
Support our 4 Local Information Centres (Somerton, Martock, Langport, South Petherton) with service level agreements	MO	Release all grant payments by Oct 2016	Ongoing	All SLA payments released (4 x £500)
Support the Levels and Moors Leader Executive Board to deliver the 2014-2020 Local Development Strategy	PB	Quarterly meetings with LAG	Ongoing	Following the decision to leave the EU the LEADER programme was temporarily put on hold, it has just reopened to new applications 3/11/16
Implement Area North Marketing and signage programme	PB	Increased footfall to a range of businesses & attractions	March 2017	Dovetailing with Business Resilience Support Programme
Support Westover Trading Estate businesses to improve local environment for trade and visitors	PB	Feedback from visitors/ businesses. Quarterly meetings to monitor progress.	Ongoing	Planning application currently being considered. Future action to be determined by outcome of that application
Business Resilience Support Programme	PB	Visitor facing small businesses more resilient (regular review meetings)	March 2018	Phase one of programme delivered a number of support initiatives for small businesses and has identified priorities for phase two.
Legacy for the levels – repair and promotion of the River Parrett Trail (RPT)	PB	Profile of RPT improved. Jobs created or maintained	March 2018	Audit of current state of the Trail has been commissioned; this will inform the design of the RPT programme.
Support the development of ideas to promote rowing / boating on the Parrett at Langport	PB	Transfer ownership of Cockle Moor. Funding for infrastructure	2017	Supported transfer of ownership from EA to LTC and transferred responsibility of associated pathways from SSDC to LTC. Identifying permissions, licenses and classification needed for greater use of the river, plus funding opportunities

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Work with Martock Parish Council and M3 to support creation of a sustainable conservation and regeneration plan at the Parrett Works, Martock	PB	HLF start up grant to test viability and appraise market and potential economic impact	Ongoing	Market appraisal and economic impact assessment for the Martock area underway
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Priority Area 2. Affordable Housing

Action /Project description	Who	Milestone/ outcome	When	Current position Nov 16
Support progress to secure completion of affordable housing scheme in Compton Dundon	SK	Work re commences on site.	2017	Viability appraisal currently being carried out. Ongoing action to be determined by results of the appraisal.
Support the setting up of Seavington Community Land trust (SCLT)	MO	SCLT formally constituted	December 2016	SCLT now formally constituted
Continue to offer support with local housing needs surveys as requested	ALL	Respond to need	2017	No support requested to date this year

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Priority Area 3. Self help and community facilities

Action /Project description	Who	Milestone/ outcome	When	Current position Nov 16
Support community-led play days and youth work.	ALL	8 play days summer 2016	Ongoing	All play days took place successfully and relevant grant payments have been released.
Support the Kingsbury Episcopi Amenities Trust and Community Shop with the development of new community facilities at the recreation ground. http://www.kingsburycommunityshop.co.uk/	MO	Phased payments of grant. Build complete Feb 2017	Feb 2017	Build underway. Phased grant payments of £12,930 released to date (03/11/16)
Support Kingsbury Episcopi church rooms management committee	CS	Work completed and grant released	October 2016	PCC in process of reviewing the scope of the project. Awaiting feedback.
Support delivery of Curry Rivel community facilities investment programme at Westfield and SSDC play areas.	SK	New equipment installed and landscaping completed	October 2016	S106 Capital award offer signed off and suppliers selected. Awaiting equipment and installation
Support development of community facilities at Huish Leisure Centre	MO	Grant app to ANC by end 2016	Ongoing	Advice and support offered. No grant applications received to date
Support Robert Sewers Village Hall, Curry Rivel to carry out programme of improvements, including accessibility improvements	SK	Hearing loop installed and toilets improved to create fully accessible toilet	March 2017	Hearing loop installed, accessible toilet remodelled to current standards. S106 plus top up grant funding released
Support Curry Rivel Parish Plan group to complete local consultation and research for a new parish plan and deliver actions	CSA SK	Report to ANC to endorse parish plan	By March 2017	Actions within Parish Plan being delivered by working groups. Awaiting date from Parish Council when plan will be brought to Area North committee to be endorsed.
Support Stoke Sub Hamdon Recreation Trust to implement five year plan.	MO	6 monthly update meeting Oct 16.	Ongoing	Delegated grant given for equipment purchase. Ongoing support offered

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Support delivery of Ilton community facilities investment programme onto new land at Copse Lane.	CS	Lease, S106 and deed of easement all finalised	December 2016	Legal are working on S106 agreement. Active discussions ongoing between all parties.
Support Curry Mallet Parish Council and Village Hall to implement improved local play facilities	SK	New play equipment installed & S106 spent	March 2017	Discussions ongoing
Support improvement and transfer of public open space (POS) at Bartletts Elm, Huish Episcopi	SK	POS successfully transferred	Ongoing	Remedial works undertaken to trees on site. Work still ongoing regarding transfer of POS
Support Martock Parish Council to deliver actions identified in the Martock 'Our Place' programme	MO	SLA signed. Reviewed annually 2016-19	Ongoing	SLA signed and first payment released. Attendance at meetings and support provided where required
Support The Seavingtons Playing Field Trust to make access improvements at Seavington Playing Field.	MO	Final phase of grant payment released	March 2017	New footpath installed. Remainder of grant funding held for 2 nd phase
Support Seavington shop and café to develop its business plan for long term sustainability	MO	Funding in place to appoint manager	Ongoing	Support provided as requested. No progress on appointment of manager but still running successfully.
Support South Petherton Parish Council to refresh the Parish Plan / create Neighbourhood Plan	SK	Update to ANC by March 2017	Ongoing	Neighbourhood plan progressing well. Consultation to be undertaken in New Year. Scheduled for completion by April 17
Support South Petherton Parish Council to deliver community facilities investment programme at Lightgate Lane to include master planning exercise	SK	Masterplan produced and first actions commenced	March 2017	Consultants appointed. First phase of consultation with user groups complete
Support Chilthorne Domer Recreation Trust to make improvements to the Pavillion for community use	SK	New play equipment installed. Car park extended.	March 2017	Pavilion remodelling complete, new play equipment installed, car park works starting imminently.
Support the village hall committee with improvements to Montacute village hall	CS	Grant payment released and work completed	March 2017	Work complete and grant payment released.

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Support completion of feasibility and business plan for new sports changing rooms in Montacute	CS	Business plan produced and approved by National Trust	2017	Support ongoing. Parish council are at early design stage.
Support Tintinhull Parish Council to progress funding and design for new village hall	CS	Work started on site. Build complete	2017	Builders selected and approved by Big Lottery. Demolition of existing site expected to start Jan 2017
Support High Ham Parish Council to complete the High Ham Youth Park	SK	Final piece of equipment installed	October 2016	Mini goal posts and new basketball sleeve purchased. Appropriate percentage of grant funding released.
Support Long Sutton Village Hall with their programme of improvements at the village hall, pavilion and playing field	SK	3 year business plan produced. Priority actions identified.	March 2017	No progress to report. Revisit when new Ward Member is elected.
Support Somerton Town Council to provide additional town centre parking	SK	License for mitigation granted by natural England. Work commenced on site.	December 2017	Bat license obtained and mitigation works completed. Tender awarded. Hoping for demolition to start late November 2016.
Support Somerton Recreation Trust to continue master planning for changing and sports facilities	SK	Project fully scoped and approved by Trust. Masterplan complete	2017	£1000 grant awarded towards feasibility work. Consultants appointed. Project still being scoped
Support and coordination of ABP abattoir liaison group	CS	Quarterly meetings arranged and attended	Ongoing	Group met in May and September. Providing ongoing support and coordination. Next meeting is January '17.
Support review of community facilities in Ash and ongoing actions that arise from the outcome of the recent survey.	CS	Survey findings published and endorsed. Action plan produced	March 2017	Grant awarded. Survey currently underway, closing date of 25/11/16.

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Priority Area 4. Flood and water management

Action /Project description	Who	Milestone/ outcome	When	Current position Nov 16
Support the delivery of local priority projects within Somerset 20 Year Flood Action Plan and Somerset Rivers Authority work programme	SK	Action plan on target	Ongoing	Local schemes are actively being delivered. For up to date info go to www.somersetiversauthority.org.uk Grants are available to support community groups to deliver local projects via CRISP www.communityresiliencesomerset.org.uk